




Distributor's ARN/ RIA Code [#]	Sub-Broker's Name & Code	EUIN	FOLIO NO.	DATE
				DD / MM / YYYY

"By mentioning RIA code, I/We authorize you to share with the Investment Adviser the details of my/our transactions in the scheme(s) of Kotak Mahindra Mutual Fund.
 "I/We hereby confirm that the EUIN box has been intentionally left blank by me/us as this transaction is executed without any interaction or advice by the employee/relationship manager/sales person of the above distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker."

SIGNATURE(S)

 Sole/First Holder	 Second Holder	 Third Holder
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(To be signed by **All Unitholders** if mode of operation is 'Joint')

Upfront commission shall be paid directly by the investor to the AMFI registered distributors based on the investor's assessment of various factors including the service rendered by the distributor.

NAME OF SOLE/ FIRST HOLDER : _____
 NAME OF SECOND HOLDER : _____
 NAME OF THIRD HOLDER : _____

PAN	Sole / First Holder	Second Holder	Third Holder
MOBILE NO.			This mobile no. will not get updated in the folio.

APPLICANT'S OTHER DETAILS (Mandatory)

A) Place of Birth _____ B) Country of Tax Residency other than India _____
 C) Occupation Details [Please tick] Service Private Sector Public Sector Government Services Student Business
 Agriculture Proprietorship Professional Retired Housewife Others _____ (please specify)
 D) Gross Annual Income (Rs.) [Please tick] <1 Lac 1 - 5 Lacs 5 - 10 Lacs 10 - 25 Lacs >25 Lacs <1 Crore >1 Crore
 E) Net worth (Mandatory for Non-individual) Rs. _____ as on DD / MM / YYYY (Not older than 1 year)
 F) Politically Exposed Person (PEP) Status (Also applicable for authorised signatories/ Promoters/ Karta/ Trustee/ Whole-time Directors)
 I am PEP I am Related to PEP Not Applicable

PURCHASE Refer Checklist I

Scheme _____ Option (Please ✓) Dividend Payout OR Reinvestment
 Plan _____ Dividend Frequency _____
 Growth
Plan your Life Goal. You can assign this investment for your life's important milestones. Your Dream House Child Education Child Wedding Retirement
 Investment Mode Cheque / DD / Pay order RTGS/NEFT/Fund Transfer/ Online Transfer
 Investment : Rs. _____ Chq./ DD No. _____ dated DD / MM / YYYY
 drawn on _____ Name of Bank _____ Branch _____ City _____
 (Please mention your folio on the face of your investment cheque)


We hereby confirm having initiated the Transfer/RTGS for transfer of Rs. _____ from our account no. _____
 with _____ Bank to your account no. _____ with _____ Bank.

SWITCH Refer Checklist III

From: Scheme _____ Plan _____ Option (Please ✓) Dividend Payout OR Reinvestment
 Dividend Frequency _____
 Growth
 To: Scheme _____ Plan _____
 Dividend Payout OR Reinvestment
 Dividend Frequency _____
 Growth
 Amount (Rs.) OR No. Of Units OR All Units (✓) OR All Units Free from Exit Load (✓)

Important Alert: In case there is any change to your KYC information please update the same by using the prescribed 'KYC Change Request Form' and submit the same at the Point of Service of any KYC Registration Agency.

ACKNOWLEDGEMENT SLIP (To be filled by Applicant) DATE DD MM YYYY



Folio Number _____	<input type="checkbox"/> Purchase	<input type="checkbox"/> Switch	<input type="checkbox"/> Redemption
Scheme Name _____	Amount _____ or Units _____		
In case of Switch, from Scheme: _____ to Scheme _____			

Please retain this Acknowledgement Slip for future reference

Official Acceptance Point Stamp & Sign

REDEMPTION				Refer Checklist II
Scheme _____ Plan _____ Option (Please ✓)	<input type="checkbox"/> Dividend <input type="radio"/> Payout OR <input type="radio"/> Reinvestment Dividend Frequency _____ <input type="checkbox"/> Growth			
Amount (Rs.)	OR	No. Of Units	OR	All Units (✓)
				OR
All Units Free from Exit Load (✓)				
If the balance in the scheme/plan is less than the requested amount/ units of redemption request, then the redemption transaction shall be processed for all available units in the scheme/ plan.				
For investors who have REGISTERED FOR MULTIPLE BANK ACCOUNTS FACILITY in the above folio				
The redemption should be processed into the following bank account as per the payout mechanism indicated by me/us:				
Name of Bank _____		Bank A/c No. _____		
Branch _____		Bank City _____		
Important Note: If the bank account mentioned above is different from those already registered in your folio, prescribed supporting documents have to be submitted. If bank account details are not filled above OR incorrect /incomplete supporting documents are submitted for a new bank account, the redemption will be processed into the "Default" bank account registered for the aforesaid folio. Kotak Mutual Fund or Kotak Mahindra Asset Management Company Ltd. will not be liable for any loss arising to the unitholder(s) due to the credit of redemption proceeds into any of the bank accounts registered with us for the aforesaid folio.				
SIGNATURE(S)	Sole/First Holder	Second Holder	Third Holder	
(To be signed by All Unitholders if mode of operation is 'Joint')				

KOTAK MAHINDRA MUTUAL FUND

6th Floor, Kotak Infiniti, Building No. 21, Infinity Park, Off W. E. Highway, Gen. A. K. Vaidya Marg, Malad (East), Mumbai – 400097

assetmanagement.kotak.com

1800-222-626 or (022) 6115 2100

mktual@kotak.com

This Account Statement is a record of your transaction(s) and unit balances in the schemes of Kotak Mahindra Mutual Fund. This is not a document of title and is not transferable. If you find any discrepancy in your Account Statement, please bring it to our notice within 30 days.

INSTRUCTIONS & INFORMATION:

1. Before investing please refer the SAI/ SID/ Offer Document of the respective scheme(s). If the Name given in the application is not matching PAN card, application may be liable to get rejected or further transactions may be liable get rejected.
2. **PERMANENT ACCOUNT NUMBER (PAN) (MANDATORY):**
With effect from January 1, 2009, it is mandatory for all existing and new investors (including joint holders, guardians of minors and NRIs) to enclose a copy of PAN card to the application for investing in mutual fund Schemes.
3. **Know Your Client (KYC):**
With reference to SEBI Circular MIRS/D/Cir-26/2011 dated December 23, 2011, investors may kindly note w.e.f. January 1, 2012, it is mandatory for all individual/ non individual investors to be KYC Compliant. Investors can approach any SEBI registered KRA for doing KYC. In the event of KYC Form being subsequently rejected for lack of information/ deficiency/insufficiency of mandatory documentation, the investment transaction will be cancelled and the amount may be redeemed at applicable NAV, subject to payment of exit load, wherever applicable.
4. **REDEMPTION/ SWITCH OUT OF UNITS WHERE THERE IS A LIEN MARKED ON UNITS:**
If a lien has been marked on your units, please furnish along with your redemption/ switch out request, a 'Release of Lien' letter from the financier/ other person in whose favor the lien has been marked.
5. **DIRECT CREDIT FACILITY:**
We shall directly credit your dividend/redemption payments into your bank account if your bank is included in bank list with which we have tie-up for direct credit facility.
Note: Investor can register multiple bank account by submitting bank registration form, please read the scheme information document of the respective scheme.
6. **CHANGE IN AUTHORISED SIGNATURES:** If there is a change in the list of Authorised Signatories since the date of your purchase/ switch in and the same has not been intimated to us, please enclose a certified copy of your latest Board Resolution and Authorised Signatories List with your transaction request.
7. **EMPLOYEE UNIQUE IDENTIFICATION NUMBER (EUIIN):** SEBI has made it compulsory for every employee/relationship manager/ sales person of the distributor of mutual fund products to quote the EUIIN obtained by him/her from AMFI in the Application Form. EUIIN would assist in addressing any instance of mis-selling even if the employee/relationship manager/sales person later leaves the employment of the distributor. Hence, if your investments are routed through a distributor please ensure that the EUIIN is correctly filled up in the Application Form.

However, if your distributor has not given you any advice pertaining to the investment, the EUIIN box may be left blank. In this case you are required to provide the declaration to this effect as given in the form.

CHECKLIST I (FOR PURCHASE)

- Is the Purchase amount \geq Minimum Investment / Minimum Additional Investment amount?
- Have the following particulars been clearly filled in the Purchase / Additional Purchase Request?
 - ✓ Scheme, Plan & Option.
 - ✓ If Dividend Option is chosen, the choice between Payout or Re-investment of Dividend.
 - ✓ If Dividend Option is chosen, the Dividend Frequency sought.
 - ✓ Investment Amount. Does this match with the Cheque / DD Amount?
 - ✓ Instrument Details (Cheque DD No., Date of Instrument, Drawee Bank & Branch)
- Permanent Account Number (PAN) of all Applicants is mentioned and Acknowledgment copy of the KYC is enclosed.
- Is the investment Cheque / Demand Draft drawn in favour of Scheme / Plan and payable at the location where this request is being submitted?

CHECKLIST II [FOR REDEMPTION]

- Is the redemption for an amount \geq minimum redemption size (100 unit or Rs. 1,000/-)?
- Have the following been indicated clearly in the redemption request?
 - ✓ Scheme, Plan & Option from which the redemption is required.
 - ✓ The amount or the number of units to be redeemed. **(For entire unit balance redemption in a scheme, please tick the 'All Unit' box in the redemption panel. Units or Amount need not be indicated in this case)**
- If the redemption payout is required in a different bank account or in a different mode/ mechanism, has the same been indicated. In the absence of any indication, redemption proceeds would be paid out in the Bank Account registered in the folio against the respective scheme. In case of multiple bank mandate, redemption proceed shall be paid in the default bank account.

CHECKLIST III [FOR SWITCH]

- Is the present value of investment in the scheme from which the switch out is requested \geq to the minimum investment / minimum addition investment requirement of the scheme to which the investment is proposed to be switched in?
- Have the following been indicated clearly in the switch request?
 - ✓ Scheme, Plan & Option from which the redemption to be switched out.
 - ✓ Scheme, Plan & Option to which the investment to be switched in.
 - ✓ If Dividend Option is chosen for the scheme in which the investment is being switched in the choice between Payout or Re-investment of dividend and the Dividend frequency.
- Permanent Account Number (PAN) of all Applicants is mentioned and Acknowledgment copy of the KYC is enclosed.

REGISTRAR : COMPUTER AGE MANAGEMENT SERVICES PVT. LTD. No 178/10 M G R Salai, Nungambakkam, Chennai - 600 034

CAMS INVESTOR SERVICE CENTERS

Ahmedabad: 111-113, 1st Floor, Devpath Building, Off C G Road, Behind Lal Bungalow, Ellis Bridge, Ahmedabad - 380006. **Bangalore:** Trade Centre, 1st Floor, 45, Dikensen Road, (Next to Manipal Centre), Bangalore - 560042. **Bhubaneswar:** 3rd Floor, Plot No - 111, Varaha Complex Building, Station Square, Kharvel Nagar, Unit 3, Bhubaneswar - 751001. **Chandigarh:** Deepak Tower, SCO 154-155, 1st Floor, Sector 17-C, Chandigarh - 160017. **Chennai:** No 178/10, M G R Salai, Nungambakkam, Chennai - 600034. **Coimbatore:** No 1334; Thadagam Road, Thirumoothy Layout, R.S. Puram, Behind Venkteswara Bakery, Coimbatore - 641002. **Durgapur:** Plot No.3601, Nazrul Sarani, City Centre, Durgapur - 713216. **Goa:** Lawande Shamalkar Bhavan, 1st Floor, Office No.2, Next to Mahalakshmi Temple, Panaji, Goa - 403001. **Hyderabad:** 208, 2nd Floor, Jade Arcade, Paradise Circle, Secunderabad - 500003. **Indore:** 101, Shalimar Corporate Centre, 8-B, South tukogunj, Opp. Greenpark, Indore - 452001. **Jaipur:** R-7, Yudhisthir Marg, C-Scheme, Behind Ashok Nagar Police Station, 63/2, The Mall, Jaipur - 302001. **Kanpur:** 1st Floor, 106 to 108, City Centre, Phase II, 63/2, The Mall, Kanpur - 208001. **Kochi:** Modayil, Door No. 39/2638 DJ, 2nd Floor, 2A, M.G. Road, Kochi - 682016. **Kolkata:** Saket Building, 44 Park Street, 2nd Floor, Kolkata - 700016. **Lucknow:** Off No 4, 1st Floor, Centre Court Building, 3/c, 5 - Park Road, Hazratganj, Lucknow - 226001. **Ludhiana:** U/ GF, Prince Market, Green Field, Near Traffic Lights, Sarabha Nagar Pulli, Pakhowal Road, Ludhiana - 141002. **Madurai:** 1st Floor, 278, North Perumal Maistry Street (Nadar Lane), Madurai - 625 001. **Mangalore:** No. G 4 & G 5, Inland Monarch, Opp. Karnataka Bank, Kadri Main Road, Kadri, Mangalore - 575003. **Mumbai:** Rajabhadur Compound, Ground Floor, Opp Allahabad Bank, Behind ICICI Bank, 30, Mumbai Samachar Marg, Fort, Mumbai - 400023. **Nagpur:** 145 Lendra, New Ramdaspath, Nagpur - 440010. **New Delhi:** 7-E, 4th Floor, Deen Dayaal Research Institute Building, Swami Ram Tirath Nagar, Near Videocon Tower, Jhandewalan Extension, New Delhi - 110055. **Patna:** G-3, Ground Floor, Om Vihar Complex, SP Verma Road, Patna - 800001. **Pune:** Vartak Pride, 1st floor, Survey No 46, City Survey No 1477, Hingne Budruk, D. P Road, Behind Dinanath Mangeshkar Hospital, Karvenagar, Pune - 411 052. **Surat:** Shop No-G-5, International Commerce Center, Nr.Kadiwala School, Majura Gate, Ring Road, Surat - 395002. **Vadodara:** 103 Aries Complex, BPC Road, Off R.C. Dutt Road, Alkapuri, Vadodara - 390007. **Vijayawada:** 40-1-68, Rao & Ratnam Complex, Near Chennupati Petrol Pump, M.G Road, Labbipet, Vijayawada - 520010. **Visakhapatnam:** Door No 48-3-2, Flat No 2, 1st Floor, Siddhi Plaza, Near Visakha Library, Srinagar, Visakhapatnam- 530 016.